

Brookdale Community College Dual Enrollment Program Application Packet

A Brookdale Community College Dual Enrollment application must be submitted electronically by **Friday, April 4, 2025**.

Completed Record Release Form and Eligibility Form must be returned to the Wall HS Guidance Office by **Friday, April 4, 2025**.

If you have questions regarding the Dual Enrollment Program, please contact:

Donna Cuddy
Associate Director, Dual Enrollment Program
Brookdale Community College
732-224-2574
dcuddy@brookdalecc.edu

Dual Enrollment Eligibility Criteria 2025 – 2026

To be eligible for the Dual Enrollment Program in 2025-2026, a student must meet ALL of the following five requirements:

1. **Current English course:** Grade of B or 83% in College Prep English or grade of B- in Honors or AP English
2. **Final English grade from last completed academic year:** Grade of B or 83% in College Prep English or grade of B- in Honors or AP English
3. **Overall GPA:** Must be a minimum GPA of 3.0 on an unweighted 4.0 scale or 83%, whichever is applicable.
4. **Recommendation of English teacher for college-level Reading and college-level Writing**
5. **Signature of Guidance Counselor**

ALEKS testing will be required if a Brookdale course has a math pre-requisite.

We will also accept the following SAT and ACT scores for Dual Enrollment eligibility:

SAT

EBRW 480

MATH 530

ACT

Reading 23

Writing 8

Math 21

Please include a copy of the student's SAT/ACT score report with Dual Enrollment paperwork.

Instructions for Dual Enrollment Program Online Application

Go to www.brookdalecc.edu

Click 'APPLY' top right corner

Create Account

- Complete contact information
- When creating an account for the Dual Enrollment Program, please make the selections below:

Select an area of interest

Select your Application Type *

Need help identifying your Application Type, click here.

International applicants are students who:

- Plan to apply for a F-1 student visa; or
- Currently have F-1 status; or
- Wish to enroll in an online program and will remain outside the U.S.

All other students are not international applicants and should use the main Undergraduate application.

High School Based Programs

Please select the option that best describes you and your academic plans *

High School Dual Enrollment

Academic Program

Non-Degree-HS Dual Enrollment

Entry Term *

FALL 2025 (SEP - DEC)

My Applications

- **START YOUR APPLICATION HERE**
- Start new Undergraduate Application
- Complete the following fields:
 1. Personal
 2. Demographics
 3. Plans
 - a) High School Dual Enrollment
 - b) Academic Programs – Non-Degree HS Dual Enrollment
 - c) Entry Term - FALL 2025 (SEP - DEC)

CONTINUED ON NEXT PAGE

Do you want to be a full time or part time student? Do not answer

What time of day do you plan to take classes? Do not answer

Where do you plan to take most of your classes? Do not answer

4. Academics

5. High School

- **Certification + Signature**

SUBMIT APPLICATION

****Dual Enrollment students must provide month/year of high school attendance.****

(4 fields: Attended from Month, Attended from Year, Attended to Month, Attended to Year)



Brookdale Community College
765 Newman Springs Road
Lincroft, NJ 07738

Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____

Record Release Form

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, requires that you be notified when your educational record or transcript is being forwarded to another educational institution. It is therefore necessary for the following to be signed and dated in order for Brookdale Community College to forward your educational record and/or conduct record to your high school.

I give Brookdale Community College permission to release my educational record and/or conduct record, for one calendar year from the date below, to the high school specified.

Also, please note that courses at Brookdale Community College may contain subject matter that is not appropriate for some pre-college age students. In signing this waiver, you are acknowledging this and understand that no adjustments will be made to course content or assignments because of the age and/or status of the student.

Students enrolled in this program must maintain a minimum term GPA of 2.0 at Brookdale Community College to continue in the program. In signing this waiver, you are acknowledging this and understand that students with a term GPA less than 2.0 will be removed from the program.

I understand that the decision to accept Brookdale Community College courses in transfer lies with the four-year college/university.

High School name

Printed name & Signature of Guidance Counselor

Student's name (please print)

Student's email address (please print clearly)

Signature of student

Date

Year of high school graduation

Signature of parent or guardian

Date

****The application that you are submitting serves as your permanent application to Brookdale Community College. Do not submit another application if you attend Brookdale after high school.****

CHECK ONE: _____ I plan to take Brookdale courses at my high school (On-Site Program)

_____ I plan to take Brookdale courses on a Brookdale campus (Release Program)

Dual Enrollment Application
Eligibility Form
Writing and Reading



BROOKDALE
COMMUNITY COLLEGE

Name: _____

For students

Current English grade and course level: _____

Final English grade and course level from last completed academic year: _____

Overall GPA: _____ (Course level: AP, Honors, or Standard)

For English teachers

Yes

No

Do you believe this student is capable of college-level writing?

Do you believe this student is capable of college-level reading?

Any additional information may be included here:

Print Name: _____

Signature: _____ Date: _____

Contact Information:

For guidance counselors

_____, verify that the information reported above is accurate.

(Print Name)

Signature: _____ Date: _____

Contact Information: