

WALL HIGH SCHOOL ATHLETIC DEPARTMENT

TITLE: HEAD COACH – INTERMEDIATE AND HIGH SCHOOL

The head coaches of each sport will have the responsibility of developing a comprehensive athletic program. He/she will coordinate the operation of all teams and staff members under their jurisdiction in the High School and Intermediate School, and will develop a team approach in the orientation and promotion of a sound athletic program.

Under the general direction of the Principal, and with staff direction from the Athletic Director, the head coach plans, organizes, manages, promotes and evaluates the assigned sports program and supervises assigned assistant coaches.

DISINGUISHING CHARACTERISTICS

All head coaching positions require the incumbent to perform all of the following duties in accordance with school policy; to be thoroughly knowledgeable of the sport to be coached; to manage the total designated sport program; and to provide for instruction and experiences for the students which will enhance their personal, physical, emotional and social growth and development.

OTHER RELATED DUTIES AS FOLLOWS:

1. Work directly with the Director of Athletics in all matters pertaining to the development, organization, and administration of the program.
2. Submit an annual budget, to the Athletic Director, listing all equipment and supplies required to operate the program.
3. Coordinate all equipment needs with the Director of Athletics and Activities Coordinator. Be responsible for the care of equipment and facilities. Set procedure for collecting equipment.
4. Actively seek, recruit and recommend for hiring assistant coaches who can help develop the program.
5. Check throughout the school year scholastic performance of all athletes, to ensure that they remain eligible, and to implement the athletic eligibility program presently in operation in Wall High School.
6. Work closely with the guidance office in dealing with attendance and athlete eligibility.
7. Develop a working relationship with all faculty members. Be prepared to discuss with them any problems that involve our athletes.
8. Meet with the coaching staff throughout the year to discuss matters pertinent to the program. Also, develop specific job responsibilities for all assistant coaches.
9. At the conclusion of the season, turn in all reports and materials as required.

10. Submit written information pertaining to all assistant coaches, and make recommendations as to their future status to the Athletic Director.
11. During the season, meet all the requirements and responsibilities pertaining to the coaching position.
12. Teach every athlete the rules of good sportsmanship and how to protect a student athlete's eligibility and amateur status.
13. Govern himself/herself in complete accord with the coaches "Code of Ethics".
14. Give diligent attention to every athlete with regard to his/her physical condition before and after every contest.
15. Enforce all rules of eligibility and other rules and regulations governing athletic contests, especially those established by the N.J.S.I.A.A. and the National Federation of High Schools. Assume the responsibility of knowing the rules and regulations governing his/her sport. Inform every athlete of the rules governing his/her participation in the sport.
16. Attend all meetings: staff, league, and others. **This is mandatory.**
17. Know the legal aspects of negligence and liabilities.
18. Give complete loyalty and support to fellow coaches, athletes, and the established athletic policy.
19. In order to fulfill the job requirements listed above, it will be necessary for each head coach to be willing to function year round. It should also be pointed out that the assignment is a seasonal one, just as all other coaching assignments.

MINIMUM QUALIFICATIONS

Education: B.A. Degree (note: in very special and unusual situations, the county substitute requirements may suffice.)

Experience: Sufficient participation in the designated sport to acquire the basic skills and techniques of the game. Previous assistant or head coaching experience is desired. Recent in-service or courses related to the "Care and Prevention of Athletic Injuries."

Certification Requirements: Valid New Jersey Teaching Certificate (Valid County Substitute Certificate may be used under emergency provisions.)

Terms of Employment: As per contract between the Wall Township Education Association and Wall Township Board of Education.

APPROVED: March 10, 2004