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**TITLE:**                   **TEACHER OF THE HOMEBOUND**

**REPORTS TO:**            Director of Guidance

**QUALIFICATIONS:**    1. Valid Teacher's Certificate  
                              2. Such alternatives as the Board of Education may find appropriate and acceptable.

**JOB GOAL:**             To insure that every homebound child in the district capable of benefiting from instruction be provided with an ongoing educational program.

**PERFORMANCE RESPONSIBILITIES:**

1. Works with members of the special Services and pupil personnel teams to identify the educational needs and the physical and learning capabilities of those students assigned to him/her.
2. Devises, with the advice of curriculum specialists, an instructional program for each assigned student receiving homebound instruction.
3. Meets with each assigned student on a regularly scheduled daily basis for the purpose of providing instruction.
4. Acquires personal acquaintanceship with the student's parents or guardians, and works to establish with them an understanding and cooperative relationship based on the student's individual needs.
5. Files written progress reports on each assigned student with the student's parent/guardian, and with his/her regular teachers.
6. Keeps, maintains, and files such reports and records as the Director of Special Services may require, including attendance reports, case evaluations, and the like.
7. Assumes responsibility for obtaining textbooks and other teaching materials necessary through the procedures established.

**APPROVED:**            August 3, 2004